

2025 FIPPA (Access & Correction) (ASR-0002025) Submitted

Due Date: 2026-03-31

Section 1: Identification

Organization Name: Erie Shores HealthCare
Organization Type: Hospital under the Public Hospital Act
Is Healthcare Custodian? Yes
Health Information Custodian Type: Hospital (Public Hospitals Act)

Head of the Organization: Erie Shores HealthCare

Contact Info

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Canada

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Section 2: Inconsistent Use of Personal Information

Whenever your institution uses or discloses **personal information** in a way that differs from the way the information is normally used or disclosed (**an inconsistent use**), you must attach a record or notice of the inconsistent use to the affected information.

2.1 How many such records did your institution attach, if any?

0

2.2 If your institution:

- ☐ Received or completed no formal written requests for access or correction (Survey submission will complete after this page)
- ☒ Received or completed formal written requests for access to records (will continue to section 3)
- ☐ Received or completed only requests for correction of records of personal information (will continue to section 11)

Section 3: Number of Requests Received and Completed

	Personal Information	General Records
3.1 New Requests received during the reporting year	0	1
3.2 TOTAL NUMBER OF REQUESTS COMPLETED (during the reporting year)	0	1

Section 4: Source of Requests

	Personal Information	General Records
4.1 Individual/Public	0	0
4.2 Individual by Agent	0	0
4.3 Business	0	0
4.4 Academic/Researcher	0	1
4.5 Association/Group	0	0

4.6 Media	0	0
4.7 Government (All Levels)	0	0
4.8 Other	0	0
4.9 TOTAL REQUESTS (4.1 to 4.8 = 4.9)	0	1

Section 5: Time to Completion

	Personal Information	General Records
5.1 30 days or less	0	1
5.2 31 – 60 days	0	0
5.3 61 - 90 days	0	0
5.4 91 days or longer	0	0
5.5 TOTAL REQUESTS (5.1 to 5.4 = 5.5)	0	1

Section 6: Compliance with the Act

In the following charts, please indicate the number of requests completed, within the statutory time limit and in excess of the statutory time limit, under each of the four different situations:

1. **NO** notices issued;
2. **BOTH** a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) issued;
3. **ONLY** a Notice of Extension (s.27(1)) issued; or

4. **ONLY** a Notice to Affected Person (s.28(1)) issued.

Please note that the four different situations are mutually exclusive and the number of requests completed in each situation should add up to the total number of requests completed in Section 3.2.

*Add Boxes **6.3 + 6.6 + 6.9 + 6.12 = BOX 6.13**

BOX 6.13 must equal **BOX 3.2**

A. No Notices Issued

	Personal Information	General Records
6.1 Number of requests completed within the statutory time limit (30 days) where neither a Notice of Extension (s.27(1)) nor a Notice to Affected Person (s.28(1)) were issued.	0	1
6.2 Number of requests completed in excess of the statutory time limit (30 days) where neither a Notice of Extension (s.27(1)) nor a Notice to Affected Person (s.28(1)) were issued.	0	0
6.3 TOTAL REQUESTS (6.1 + 6.2 = 6.3)	0	1

B. Both a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) Issued

Personal Information	General Records
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6.4 Number of requests completed within the time limits permitted under both the Notice of Extension (s.27(1)) and Notice to Affected Person (s.28(1)).

0

0

6.5 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.27(1)) and the time limit permitted by the Notice to Affected Person (s.28(1)).

0

0

6.6 TOTAL REQUESTS (6.4 + 6.5 = 6.6)

0

0

C. Only a Notice of Extension (s.27(1)) Issued

Personal Information

General Records

6.7 Number of requests completed within the time limit permitted under the Notice of Extension (s.27(1)).

0

0

6.8 Number of requests completed in excess of the time limit permitted under the Notice of Extension (s.27(1)).

0

0

6.9 TOTAL REQUESTS (6.7 + 6.8 = 6.9)

0

0

D. Only a Notice to Affected Person (s.28(1)) Issued

Personal Information

General Records

6.10 Number of requests completed within the time limit permitted under the Notice to Affected Person (s.28(1)).

0

0

6.11 Number of requests completed in excess of the time limit permitted under the Notice to Affected Person (s.28(1)).

0

0

6.12 TOTAL REQUESTS (6.10 + 6.11 = 6.12)

0

0

E. Total Completed Requests (sections A to D)

Personal Information

General Records

6.13 TOTAL REQUESTS (6.3 + 6.6 + 6.9 + 6.12 = 6.13)

0

1

Section 6a: Contributing Factors

Please outline any factors which may have contributed to your institution not meeting the statutory time limit. If you anticipate circumstances that will improve your ability to comply with the Act in the future, please provide details in the space below.

not applicable

Section 7: Disposition of Requests

	Personal Information	General Records
7.1 All information disclosed	0	1
7.2 Information disclosed in part	0	0
7.3 No information disclosed	0	0
7.4 No responsive records exist	0	0
7.5 Request withdrawn, abandoned or non-jurisdictional	0	0
7.6 TOTAL REQUESTS (7.1 to 7.5 = 7.6)	0	1

Section 8: Exemptions & Exclusions Applied

	Personal Information	General Records
8.1 Section 12 – Cabinet Records	0	0

8.2 Section 13 — Advice to Government	0	0
8.3 Section 14 — Law Enforcement ¹	0	0
8.4 Section 14(3) — Refusal to Confirm or Deny	0	0
8.5 Section 14.1 — Civil Remedies Act, 2001	0	0
8.6 Section 14.2 — Prohibiting Profiting from Recounting Crimes Act, 2002	0	0
8.7 Section 15 — Relations with Other Governments	0	0
8.8 Section 16 — Defence	0	0
8.9 Section 17 — Third Party Information	0	0
8.10 Section 18 — Economic and Other Interests of Ontario	0	0
8.11 Section 18.1 — Information with Respect to Closed Meetings	0	0
8.12 Section 19 — Solicitor-Client Privilege	0	0
8.13 Section 20 — Danger to Safety or Health	0	0

8.14 Section 21 — Personal Privacy (Third Party) ²	N/A	0
8.15 Section 21(5) — Refusal to Confirm or Deny	0	0
8.16 Section 21.1 — Species at risk	0	0
8.17 Section 22 — Information Soon to be Published	0	0
8.18 Section 27.1 — Frivolous or Vexatious	0	0
8.19 Section 49 — Personal Information (Requester)	0	N/A
8.20 Section 65 — Act Does Not Apply ³	0	0
8.21 Section 65(6) — Labour Relations & Employment Related Records and Appointment and Placement Related Records	0	0
8.22 Section 67 — Other Acts	0	0
8.23 PHIPA s.8(1) applies	0	0
8.24 TOTAL EXEMPTIONS & EXCLUSIONS (8.1 to 8.23 = 8.24)	0	0

Section 9: Fees

	Personal Information	General Records	Total
9.1 Number of REQUESTS where fees other than application fees were collected	0	0	0
9.2.1 Total dollar amount of application fees collected	CA\$ 0.00	CA\$ 5.00	5
9.2.2 Total dollar amount of additional fees collected	CA\$ 0.00	CA\$ 0.00	0
9.2.3 Total dollar amount of fees collected (9.2.1 + 9.2.2 = 9.2.3)	0	5	5
9.3 Total dollar amount of fees waived	CA\$ 0.00	CA\$ 0.00	0

Section 10: Reasons for Additional Fee Collection

	Personal Information	General Records	Total
10.1 Search time [General Record]	N/A	0	0
10.2 Reproduction	0	0	0

10.3 Preparation [General Record]	N/A	0	0
10.4 Shipping [General Record]	N/A	0	0
10.5 Computer costs	0	0	0
10.6 Invoice costs (and others as permitted by regulation) [General Record]	N/A	0	0
10.7 TOTAL (10.1 to 10.6 = 10.7)	0	0	0

Section 11: Correction and Statements of Disagreement

Personal Information

11.1 Number of new correction requests received	0
11.2 Correction requests carried forward from the previous year	0
11.3 Correction requests carried over to the next year	0
11.4 TOTAL CORRECTIONS COMPLETED (11.1 + 11.2 - 11.3 = 11.4)	0

BOX 11.4 must equal BOX 11.9

Personal Information

11.5 Correction(s) made in whole

0

11.6 Correction(s) made in part

0

11.7 Correction requests refused

0

11.8 Correction requests withdrawn by requester

0

11.9 TOTAL REQUESTS (11.5 to 11.8 = 11.9)

0

BOX 11.9 must equal BOX 11.4

Personal Information

11.10 Number of statements of disagreement attached:

0

Personal Information

11.11 Number of notifications sent:

0

Attestation *

- ☒ I confirm that my institution has authorized me to complete and submit its 2025 Annual Statistical Report. This is the institution's official submission for the 2025 reporting period. To the best of my knowledge, the information provided is accurate and complete, and I have the necessary knowledge of our practices to make this confirmation.

Submitted By

Sonia Jackson

Submitted On

2026-02-13 12:34 PM